

[Instructions for 2024 Applications \(version of 13th February 2024\)](#)

Application material for MSc Molecular Biosciences with Major Cancer Biology

Supplementary instructions for applicants with first preference for Major Cancer Biology

(in cases of doubt or contradiction, the instructions of Heidelberg University for upload in the heiCO online application center are binding!)

<p>submit application material to Heidelberg University application portal by 15th March, midnight link to application gateway opens 1st February material will be accessible to Selection Committee of Major Cancer Biology (1st preference) and Major of 2nd preference (optional, you don't need to choose a 2nd pref. Major)</p>	
<u>Numbering of items</u>	<u>Details, format, etc.</u>
<ul style="list-style-type: none"> • numbers according to Heidelberg University MSc Molecular Biosciences "how-to-apply" • designation and order of required documents may vary in the heiCO application portal • heiCO portal allows to skip document upload but after submission of your application file you will see a status view in which the missing documents are marked in red. Upload of missing or updated documents must be completed by 15th March at the latest. 	
all applicants	
<p>1.) Performance overview, periods of study 2.) with grading system for non-German universities</p>	<ul style="list-style-type: none"> • upload all academic certificates of achievement acquired to date, e.g. performance overview, transcript of records, etc. (digital transcripts and certificates or scans of the originals) for studies at a German university a certificate of periods of study ("Studienverlaufsbescheinigung") is requested • Unless the original document is in German or English we require a translation by a sworn translator* into German or English alongside the original document.
<p>3.) CV <i>and optionally: "proof of relevant work experience, extra-curricular accomplishments obtained in the field of study, etc."</i></p>	<ul style="list-style-type: none"> • in English language (also from German applicants!) • include your date of birth and gender (customary information in Germany) • indicate and specify all events and experiences, for example internships, with exact dates (ddmmyyyy) • if applicable, mention stipends and honours received • if applicable, mention extra-curricular activities, social engagement, etc. add supporting material** to prove statements given in the CV <i>if the documents are not in German or English an official translation into German or English is required</i>
<p>4.) Letter of motivation <i>do not exceed 1 page!</i></p>	<ul style="list-style-type: none"> • separate motivation letter for Major Cancer Biology as 1st preference • in English language (also from German applicants!) • explain your special interest in cancer biology and the DKFZ • what are your future plans? <u>if applying for two Majors (optional):</u> • separate motivation letter for Major of 2nd preference
<p>5.) proof of English language proficiency</p>	<p>options a) – e) listed in how-to-apply <i>if you cannot upload an official test certificate as specified in a)-c) but want to choose option d): add first pages of your thesis as proof for option e) if you want to prove your English skills in the interview, in case of being shortlisted, please declare this in writing and upload this statement</i></p>

Major Cancer Biology

within the Master Program 'Molecular Biosciences'
University of Heidelberg, Faculty of Biosciences

6.) school leaving certificate	<ul style="list-style-type: none">• for definition see how-to-apply• in heiCO portal: select type of school and exam from drop-down list• upload required for non-Germany university entrance qualifications [copy of original and official translation* into German or English]
additional for applicants from non-EU/EAA member states/country-specific requirements	
7.) proof of finance	give statement on intended funding (informally or use form " Finanzierungsbescheinigung ") <i>(this is not a required document at the point of application but will become relevant at the time of visa application in case of admission)</i>
8.) copy of passport	(or copy of identity card) submit relevant page(s) with name given in Latin script
9.)-11.) APS certificate	<ul style="list-style-type: none">• if applicable (for applicants from Vietnam, PR China, and India) see how-to-apply; see FAQs

* Official translations

"Information on the on the standards of official authentications and sworn translations at Heidelberg University":

http://www.uni-heidelberg.de/courses/prospective/admission_int/authentication.html

**Supporting information and documents

(upload to optional section "proof of relevant work experience, extra-curricular accomplishments obtained in the field of study, etc.")

The more you tell us about your previous experience in research and the methods, techniques and skills commanded the better we can judge your suitability for our program.

- Reference letters are not required documents and they will only be of interest to us if they describe a lab project you did, the methods you learned and applied, etc. We are not so much interested to read about your personality and character because in the first round of pre-selection by evaluating the application documents this is not really relevant.
- If your Bachelor degree is not in the field of biosciences but, for example, medicine, biochemistry, or pharmacology, this may not have adequately prepared you for our study program. In such cases it is especially important to document to our Selection Committee the contents of your education and whether you have taken additional courses in relevant biological subjects to catch up.
- We give some credit for extracurricular activities and social engagement, but please do not send confirmations for every soccer tournament you have participated in since Kindergarten 😊.

Submission deadline

March 15, 24:00 hrs

In 2023, the new software system heiCO had been implemented for application to all Heidelberg University programs – technical disturbances may still be expected, so do not wait until the last minute to submit your application!